



# IT/Managed Services Proposal

for Tenth Street Records

*As requested by*  
John Michaels

Joe Ardeeser  
President & CEO  
Rocket You Agency

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# Scope of Work

## Planning

### Kickoff/Planning Call

\$600

Schedule and conduct zoom kickoff call with the client. Meeting agenda will include:

- Introductions
- Project goals
- Timeline review
- Q&A

### Modifications

☐ Onsite Meeting — \$350

We will travel to your location for an on-site kickoff call (will travel up to 4 hours).

## One-Time Work

### Virus and Security Software (select # of computers)

\$450

Offer installation of virus and security software on each of client's computers to enhance cybersecurity and protect against malware threats.

- Install licensed antivirus and security software on each computer as per TechSolutions Inc.'s requirements.
- Ensure proper configuration and setup of the software to provide real-time protection against viruses, malware, and other cyber threats.
- Perform initial scans and updates to ensure the software is up to date with the latest threat definitions.
- Provide basic user training on how to use the security software effectively and recognize potential security threats.
- Offer ongoing support and troubleshooting for any issues related to the installed security software.

### Cybersecurity Audit

\$3,500

Our cybersecurity audit service provides a comprehensive assessment of your organization's security posture, identifying vulnerabilities and recommending measures to enhance your cybersecurity defenses.

- Vulnerability Assessment
- Penetration Testing
- Analysis of Security Architecture
- Documentation of Findings and Recommendations:

### Additional Options

☐ Employee Awareness Training — \$1,000

Provide training sessions to educate employees on cybersecurity best practices and raise awareness about potential security threats.

☐ Policy Review — \$1,500

Review of Security Policies and Procedures

☒ Business Continuity Planning

\$850

Develop and implement comprehensive business continuity and disaster recovery plans tailored to your organization's needs and compliance requirements.

☒ Network Infrastructure Upgrades Estimate

Cost TBD

Provide an estimate for upgrading TechSolutions Inc.'s network infrastructure to improve performance, reliability, and security.

- Conduct network assessment to identify areas for improvement.
- Develop a customized upgrade plan tailored to TechSolutions Inc.'s needs.
- Procure and deploy new networking equipment, including switches, routers, and firewalls.
- Implement network segmentation and security enhancements.
- Optimize network performance and expand wireless network coverage.
- Provide documentation of configurations and training for IT staff.

**Estimated Cost:** To be determined after detailed assessment and planning phase.

New Customer Discount

-15%

-\$810

As a gesture of appreciation for your business, we'd like to discount all of your one-time services by 15%.

Weekend Support

Included

Ongoing

Monthly Reporting and Reviews

\$450/Month

Provision of detailed reports on system performance, incident resolution, and service utilization, accompanied by regular review meetings to discuss service performance and improvement opportunities.

Managed IT Services

\$1,850/Month

Our Managed IT Services offer comprehensive support and maintenance for your organization's IT infrastructure, ensuring optimal performance, reliability, and security.

- **24/7 Monitoring and Alerting:** Continuous monitoring of network devices, servers, and critical systems.
- **Remote Technical Support:** Remote assistance for end-users (up to 10 hours per month)
- **Backup and Disaster Recovery**
- **Endpoint Security Management:** Configuration and maintenance of antivirus, antimalware, and endpoint protection solutions to defend against cyber threats and malware attacks.
- **User Account Management:** Administration of user accounts, permissions, and access controls to maintain security and compliance with organizational policies.

☐ Commercial Internet Services

\$599/Month

Offer commercial internet services to ensure reliable and high-speed connectivity for TechSolutions Inc.'s operations.

- Provide dedicated business-grade internet connection with guaranteed bandwidth.
- Offer options for fiber-optic, cable, or DSL internet depending on availability and budget.
- Include installation of necessary networking equipment such as modems, routers, and switches.
- Configure and optimize internet connection for maximum speed and reliability.
- Implement security measures such as firewalls and encryption to protect against cyber threats.
- Provide ongoing monitoring and support to ensure uninterrupted internet connectivity.
- Offer scalable internet plans to accommodate future growth.

### Additional Items for Consideration

☒ 12-Month Installment Plan

+12% \$648

Please choose this option if you'd like 12 equal monthly payments for the one time costs associated with this project.

Payments are due on the first of each month.

One Time Total: \$6,048

Payment Amount (each month): \$504\*

\* This amount will change if your selections on this proposal change.

☒ Rush Fee

+15% \$810

We estimate that the one time work will take about 3 months. Select this item if you'd like to expedite your services quicker by 30 days.

### One Time

Total(s) \$6,048

### Recurring Monthly

Total(s) \$2,300

# About Us



At Technology Systems, we're not just another IT company; we're your dedicated partners in technological innovation. With a passion for pushing boundaries and a commitment to excellence, we specialize in providing cutting-edge solutions tailored to meet the unique needs of modern businesses. Our team of seasoned professionals brings a wealth of expertise in software development, cloud computing, cybersecurity, and more, ensuring that your organization stays ahead in today's fast-paced digital landscape.

Driven by a customer-centric approach, we pride ourselves on delivering unparalleled service and tangible results. Whether you're a startup looking to disrupt the market or an established enterprise aiming to optimize operations, Rocket is here to propel your business to new heights. With our strategic guidance and state-of-the-art solutions, you can trust us to ignite your success in the ever-evolving world of technology.



# Our Team



**Jason Duran**  
*CEO / Chief Story Teller*

Jason has been our leader since Rocket was founded 10 years ago. Jason's experience with web and IT has helped 100s of our clients succeed in building their business and finding new customers.



**Gina Riswald**  
*Sales Manager*

Gina has a passion for customers and finding solutions that work. When's she not hard at work at Rocket, she can be found camping and spending time with her husband, 2 children and their pet dogs.



**Maria Thomson**  
*Creative Director*

Maria brings over 20 years of design and user experience expertise. She's a constant tinkerer and loves building on our well-established design process.

Maria loves traveling and spending time with her husband Mike.

# Payment Schedule

The company and client agree to the following payment schedule.

Payment #	%	Amount	Due Date
#1	50%	\$3,024	Upon <b>Project Start</b> .
#2	25%	\$1,512	Upon <b>Implementation Complete</b> or <b>50</b> days after project commencement (whichever comes first).
#3	25%	\$1,512	Upon <b>Training/Project Complete</b> or <b>150</b> days after project commencement (whichever comes first).

Payment #1 is non-refundable. There is a 2% late fee for each month of late payment.

# Terms & Conditions

## Introduction

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## Scope of Services

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## Term and Termination

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## Payment

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## Intellectual Property

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## Confidentiality

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## Warranties and Disclaimers

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## Indemnification

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Both parties agree to the terms and conditions outlined above.

COMPANY	CLIENT/CUSTOMER
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Full Name	Full Name
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Title	Title
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Business Name	Business Name
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Signature	Signature
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